

Parent Reminder Email/Letter Template



Dear Parent/Carer,

Reminder: Please activate your Juniper Education App account

We recently contacted you about the **Juniper Education App**, which we're introducing to make it easier for us to share messages, updates and important information with you.

The app is now available. If you haven't activated your account yet, please take a few minutes to get set up.

[OPTIONAL include if the app is becoming one of the school's main communication channels]

The app will become one of the main ways we communicate with parents and carers, so it's important that you activate your account and switch on notifications.

How to get started

1. Look for an account activation email from **Juniper Education**, sent on our behalf.
2. Follow the link in the email to activate your account.
3. Download the free **Juniper Education App** from the **App Store** or **Google Play** by searching for '*Juniper Education*'.
4. Switch on notifications so you don't miss important messages and updates from school.

Can't find your activation email?

Please check your junk or spam folder first. If you still can't find it, contact the school office and we can arrange for it to be resent.

If you haven't already done so, please activate your account as soon as possible so you can continue to receive important information from school.

If you need any help getting started, please contact the school office.

Yours sincerely,

