

## School Data Management Facebook Group – Terms of Use

### Group members should:

- Ensure posts are constructive and contribute towards the purpose of the Group (see About > Description).
- Be respectful and courteous of others at all times.
- Not make defamatory statements about others, or statements that are obscene, vulgar, abusive, hateful or threatening.
- Not harass or discriminate on the basis of race, religion, nationality, ethnicity, gender, sexual preference, age or any other factor.
- Check official sources before relying on any information posted in the Group. It is assumed that members are posting information in good faith and we cannot be responsible for the accuracy of advice given.
- Ensure posts do not contain unauthorised disclosures of confidential information or are invasive of the privacy rights of others. It is assumed that group members are posting on their own behalf (and not that of their school or organisation), however please apply the same professional standards when posting as you would in any other communication that could be seen by members of the public.
- Be mindful that posts can be seen by all group members, however the status of the Group is private and as such, we expect group members to be respectful of the privacy of the Group's posts.
- Be aware that trade adverts, affiliate marketing and service-based advertising are not permitted, although it is expected that members will discuss products or services available to schools in order to make purchasing decisions or seek advice.
- Ensure requests for support with SISRA products are submitted to the Support Team via Live Chat or email. Posts in this Group are not subject to the usual service levels you can expect by contacting us directly and a reply is not guaranteed.
- Raise concerns about any posts using the appropriate Facebook tool which can be found on the right of a post or comment.
- Try to avoid posting or commenting at weekends unless necessary for the purposes of work life balance (for other group members, as well as the admins and moderators).
- Inform any colleagues or friends that you will be inviting them to join the Group before doing so and that they will have to answer the membership questions in order for the request to be granted.

### Group admins reserve the right to:

- Edit or remove content that does not comply with our Terms of Use.
- Turn on post approval, mute or remove membership of any group member we feel has breached the Terms of Use.
- Remove representatives of commercial organisations.
- Reserve the right to restrict posting at weekends.
- Reserve the right to post service updates and details of SISRA events such as DataMeets and training courses.

***For the purposes of clarification 'post/posting' includes comments, and any format (e.g. text, photo, video, gif, file upload etc).***